

~~CONFIDENTIAL~~

The Director, SSU

22 May 1946.

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[redacted] Training Div.

Part-time Assessment Personnel.

1. The present assessment load has become so heavy that, though we are now running three classes per week, we are already booking students for June classes. The three-day-a-week schedule means that our assessment staff must work overtime, either evenings or Saturdays, in order to complete their writing of reports. In addition, our Senior Psychologist - [redacted] - has been called upon to conduct [redacted] thus requiring him to be out of his office for two full days. It is most likely that these demands on his time will continue.

2. We do not feel that we need to hire another full-time psychologist, but we should like to have permission to contact and engage one or two of our former assessors on a part-time basis. If such permission is granted, our intention would be to use an additional man one or two days a week when the assessment load is unduly heavy. It is felt that such an arrangement would help during periods of heavy assessment demands and would also enable our full-time assessors to have an occasional break in their routine. As it stands now, we would have no recourse but to refuse assessment to some who require it if any one of our assessors should be absent because of illness or any other reason.

3. If permission is granted to contact and engage part-time assessors, we propose that they be paid at the rate of \$3.00 per hour, not to exceed \$25.00 per day. It is also requested, if this proposal is acceptable, that we be informed whether such personnel should be engaged on vouchered or unvouchered funds.

For Chief, Training Division

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Asst. Chief, Training Div.~~CONFIDENTIAL~~